

Kent Island Christian School

Enrollment Procedure

STEP ONE – INITIAL APPLICATION

The following completed items should be forwarded to the admissions office:

1. Family Application
2. Student Application
3. Registration Fee of \$75 per family
4. Written testimony from at least one parent briefly sharing how he/she came to know the Lord as his/her personal savior
5. Immunization Record
6. Copy of Birth Certificate
7. Copy of Social Security Card
8. Copy of Transcript and/or Report Card from last school year completed, Current Report Card and Standardized Test Results
9. If your child has any special learning issues/needs, please provide a copy of all reports and testing
10. Release of Records Form signed by parent

STEP TWO – REFERENCES

The following reference forms should be returned to the administrative office by the individuals who have completed them:

1. Personal Reference Form – to be completed by a friend of your family
2. Teacher Reference Form – to be completed by the child's previous teacher
3. Pastor Reference Form

STEP THREE – Parent/Administrator Interview

The final registration step is an interview given by the administrator. The purpose of the interview is to evaluate your child based on a set of selected criteria, in order to accept or reject your request of admission. After this interview, you will receive notification of the acceptance of your child to KICS either in writing or by a phone call.