

New Guidelines for KIUMC Effective November 11, 2020

Worship:

- **We will continue to stream worship online.**
- **Physical distancing is important. At this time 80 people are allowed in each service.**
- **Kent Island UMC worship services:
8:00 am for 60+ in age and who have compromised immunities.
9:45 am Contemporary Worship Service
11:30 am Traditional Worship Service**
- **After each worship service, the sanctuary and equipment will be completely cleaned by those who participated in the worship service. Allow thirty minutes for clean and close.**
- **Anyone coming into the Church must bring masks and sanitizer from home. We will provide masks and sanitizing stations strategically in the Church.**
- **Offerings plates will be placed in the back of the Church for congregants to leave their tithes and offerings. Electronic giving is an effective low contact way to give.**
- **Those collecting and counting the offering will need to do so with masks, gloves and practicing safe physical distancing.**
- **Congregational singing is left to the discretion of the congregants.**
- **Musicians and singers should properly distance. All equipment must be cleaned at the end of each worship service.**
- **Pastor, lay servants, ushers, greeters, and musicians must wear masks during worship. Ushers and greeters must wear masks and wear gloves for protection.**
- **The bathrooms across from the fellowship hall will be open during worship. After the bathroom is used, each person must clean the bathroom. Kent Island UMC will provide the supplies for the bathrooms to be thoroughly cleaned after each use.**
- **No passing of peace or receiving lines.**
- **Food, drinks, or any type of social will remain suspended.**
- **If someone has entered the building and begins to feel sick, please tell the usher/greeters. The usher/greeters will quietly guide the person to the same door they entered. The usher/greeter will contact the clergy for further action.**

- **Baptisms will remain suspended.**
- **No in-person communion. Pre-packaged Holy Communion kits will be administered. Congregants must place the empty kits on the pew. The empty kits will be discarded at the end of the service by the ushers.**
- **Weddings, funerals, and memorial services are allowed 80 or fewer in attendance. These services will take place by keeping within the group size restrictions for gathering and observing all physical distancing protocols. This includes masking.**

Safe Practices for the Church Office and Meetings:

- **Physical distancing and all protocols will be observed by the office personnel. Masks must be worn when in the presence of another person.**
- **Staff shall begin working in the office through a hybrid model. Office work should be done from home in addition to time in the office.**
- **The office personnel will have to fill out a COVID – 19 form. The form asks questions about symptoms they may or may not be experiencing.**
- **The office staff is urged to communicate by dialing inner office extensions.**
- **If they must meet, they can do so in the main office or the hallway.**
- **The doors of the Church will be locked. If someone wishes to enter the building, they can ring the doorbell for entry. Office personnel will let them in.**
- **The office personnel will meet the person at the entrance and escort them into the Church Library for consultation. Everyone must be masked and hand sanitizer available before and after the consultation.**
- **Bathrooms are not available to the public during office hours.**
- **Office personnel can use the bathrooms but must clean the bathroom thoroughly before exiting.**
- **Committee/focus area meetings or studies can either meet virtually or in person. In person gatherings should be no more than 25 people. Masks should be worn during the gathering.**